ABOMS Certification Maintenance Handbook

ABOMS
8770 W Bryn Mawr Ave, Suite 1370, Chicago, IL 60631

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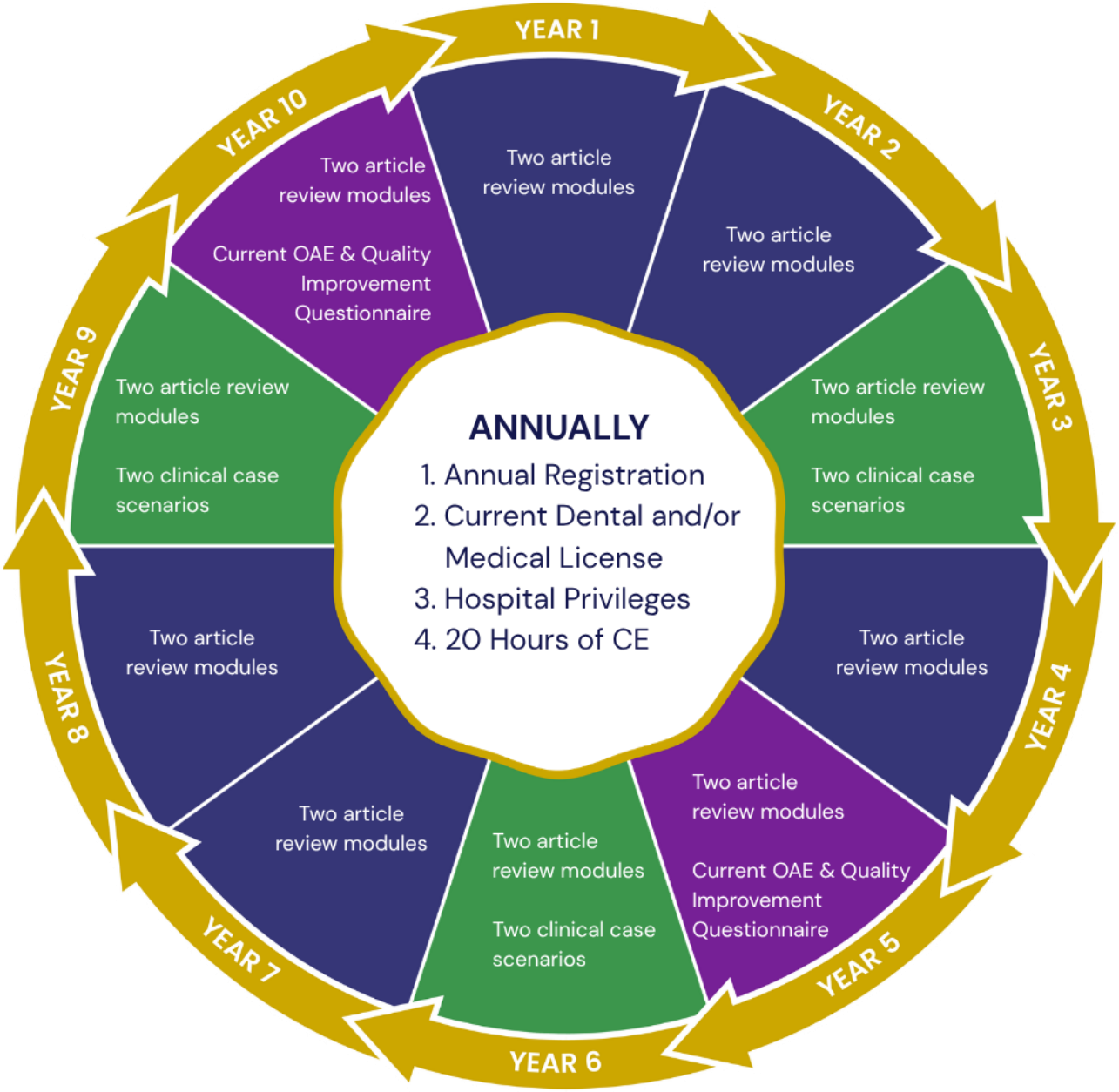
Overview

The ABOMS Certification Maintenance program is a comprehensive process providing verification that board-certified oral and maxillofacial surgeons are continuously engaged in learning and developing their skills within the specialty.

Diplomates who hold a time-limited certificate are required to participate in the ABOMS Certification Maintenance program. The program runs in a 10-year cycle.

ABOMS Certification Maintenance covers four objectives: Professional Standing, Lifelong Learning, Cognitive Expertise and Evaluation of Performance in Practice. Diplomates must meet the following yearly requirements, or they will jeopardize their status with ABOMS.

Yearly Cycle Requirements



Fees

It is the Diplomate's responsibility to be aware of all fees and meet all deadlines as stated on the ABOMS website.

The fees shall be established annually by the Board of Directors based on the actual and anticipated costs incurred by the organization. Annual Registration (AR) is the only associated fee with the ABOMS Certification Maintenance program. The total cost for Annual Registration is $400.

Payment

Fees can be made using VISA, MasterCard, or American Express credit cards. All fees are non-refundable and non-transferable.

Diplomates will receive email confirmation including a transaction number for paid fees.

Description of Program

Professional Standing

Annual Registration (AR) is a yearly, online application. Diplomates must provide attestation of professional standing by answering a series of credentialing questions. The credentialing process will indicate whether a Diplomate has an unrestricted dental and/or medical license. It will also indicate whether a Diplomate maintains continuous hospital privileges that permit them to perform core procedures in oral and maxillofacial surgery.

Hospital Privileges:

- A hospital is an institution primarily engaged in providing, by or under the supervision of physicians, in patient diagnostic and therapeutic services or rehabilitation services; and is accredited by the Joint Commission or approved by the Centers for Medicare & Medicaid Services. Privileges at an ambulatory surgery center are acceptable; if it is associated with a hospital where the Diplomate maintains surgical privileges or completes a written

annual Plan of Transfer to a surgeon that has hospital privileges and has been signed by the accepting surgeon.

Lifelong Learning

Diplomates with a time-limited certificate are required to attest to the yearly completion of 20 hours of continuing education recognized by ADA CERP or AMA. This attestation is found in the Annual Registration form.

Diplomates are required to annually complete **two article review modules**, available on Diplomate profiles. Due to copyright laws, articles are not available on the ABOMS website; rather, the article reference is provided. Many of the references are found in the *Journal of Oral and Maxillofacial Surgery* (JOMS).

A Diplomate must achieve a score of **100%** on the article review assessments to successfully meet this requirement. Diplomates may re-take the assessment, if needed.

Cognitive Expertise

Diplomates are required to complete **two clinical case scenario modules** during Cycle Years 3, 6 and 9 of their time-limited certificates. These modules focus on treatment and terminology that reflect modern management in the specialty.

A Diplomate must achieve a score of **80%** on the clinical case scenario assessments to successfully meet this requirement. Diplomates may re-take the assessment, if needed.

Performance in Practice

In Cycle Years 5 and 10, Diplomates must complete the Performance in Practice form on their profile. This form requires the Diplomate to attest to the following questions:

1. Do you have a current Office Anesthesia Evaluation (OAE) conducted by AAOMS or a jurisdictional licensing body (e.g., a state dental board)?

2. If you answered “No” to the previous question, have you completed the ABOMS Alternative Pathway to satisfy this requirement?
3. Have you completed quality improvement initiatives? Each year, a percentage of Diplomates are audited through a randomized selection process. If selected, you must complete the QI Audit Form.

Should a Diplomate complete the Alternative Pathway (referenced in Question 2 above), they must choose a fellow board-certified surgeon to complete the review.

Policy

Failure to Meet Requirements

Diplomates who fail to meet the requirements of the ABOMS CERTIFICATION MAINTENANCE program will jeopardize their status. In accordance with policy, non-compliance will result in the escalating change in status from *Active* to *Non-compliant* and ultimately *Suspended*.

If a Diplomate is suspended, they must complete a reinstatement process to be a recognized Diplomate again.

Diplomate Responsibilities

The timely submission of requirements and the accuracy of the information submitted therein are the sole responsibility of the Diplomate.

It is the Diplomate’s responsibility to keep a current mailing address, e-mail, and telephone number on file. It is imperative to keep up-to-date contact information for the purpose of communication between the Diplomate and the Board/Professional Team. Contact information is not shared with other organizations.

The organization is not responsible for missed communications should a Diplomate have inaccurate contact information on file. Diplomates may edit their contact information and check their status within the ABOMS Certification Maintenance program by logging into their profile.

Audit Process

All Active Diplomates are eligible for selection in the audit process for ABOMS Certification Maintenance. Each year, 10% of Diplomates are randomly selected for audit and notified via email.

If selected, the Diplomate must submit documentation demonstrating compliance with the requirements to maintain Diplomate status, as outlined below. It is recommended that all records of continuing education hours and related documentation be retained throughout the year. All audit submissions will be reviewed by the Credentialing Committee.

During the audit, the following will be verified:

1. A copy of the Diplomate's active, unrestricted dental or medical license
2. Documentation of current hospital privileges.
3. Proof of 20 hours of Continuing Education credits that are ADA CERP or AMA Certified.
4. Diplomates in Cycle Years 5 and 10 must also provide:
    a. Documentation of a current Office Anesthesia Evaluation set forth by AAOMS or another jurisdictional licensing body such as a state dental board. In lieu of this requirement, a Diplomate can submit the ABOMS Alternative Pathway Form.
    b. Quality Improvement Audit Form.
        i. Audit Questions:
            1. What is your clinical improvement project?
            2. What were you trying to measure and what were your results?
            3. Did you make a change in your practice after your clinical improvement project? If so, how?